



## All Volunteers Must Register:

All info and links below are on our website: <https://MyFaithKitchen.org/get-involved/>

**Meal Shift Volunteer Times** – Breakfast from 6:30am to 8:30am; Lunch from 11am to 1pm, Dinner from 4:30pm to 6:30pm. We have openings seven days a week.

We allow up to 8 volunteers / meal shift. Individuals can schedule any opening or volunteer with any Team.

**Team Leader** – A volunteer who coordinates a team of five to eight volunteers to serve a meal shift. Responsibilities include scheduling, coordinating your Team, coordinating kitchen tasks, and assisting our Chefs.

**Team Member** – A volunteer who welcomes and serves meals to our homeless guests. Responsibilities include supporting our chefs and kitchen staff with light meal prep, serving meals, and clean up.

### Here are the basic steps:

1. All volunteers must register online: <https://volunteer.MyFaithKitchen.org/registration/>
2. Select a Team Leader to register a Team or register as an individual volunteer.
3. Team Leaders will create a Team name and invite other registrants to be part of the Team.
4. **IT IS UP TO YOU** to schedule your meal shift through the online portal! Scheduling is on a first-choice basis.
5. To schedule a meal shift, login to your account: <https://volunteer.MyFaithKitchen.org/login> Go to your Dashboard, select "Full Schedule." Click on a calendar date and follow the instructions.
6. You can schedule 1 day per month or 1 day each quarter? Scheduling is done by logging in and clicking on a future date under "Full Schedule."
7. After scheduling a meal shift, you will receive an email with a link to obtain a **map and volunteer instructions**.

Please refer to our website for more details. Many Blessings!

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